

# Virginia Wireless E-911 Services Board

## Project Management Monthly Activity Report

Vendor: Kimball  
 Region/Locality: Valley Piedmont  
 Period: 5-1-04 to 5-31-04

Activity Report				
Task	Locality	Hours this task	Hours this period	Comments
<b>Active Tasks</b>				
<b>PROJECT REPORTING</b>			<b>18</b>	
Developed monthly reports for the State WSB and Valley Piedmont Region. Also facilitated VP Regional meeting in Warrenton with Kimball PM's.	Region		18	
<b>PLANNING</b>	Region		<b>129.75</b>	The tasks assigned under this heading will involve the participation of multiple parties such as the psap, the LEC, the WSP's and kimball staff. This is being performed with telephone calls, emails, face to face meetings and conference calls.
Notified carriers of Clarke County tower site address changes, corrections to routing sheets and advise psap of notifications and dates activated in database.	Clarke County		6.25	
Assisted Stafford County with phase II delivery, discussed issues pertaining to their CAD and mapping in relation to phase II.	Stafford County		8	
Facilitated with T- Mobile deploying phase I and II together for Spotsylvania County	Spotsylvania County		2	
Sent out phase II reminders and follow up emails with all carriers to begin phase II in King George County and complete surveys.	King George County		3.75	
First attempt to facilitate phase II deployment with SPCS in County failed due to test driver appearing without necessary handset required to conduct phase II testing.	King George County		6	

Meeting in County to review financials for new CPE, review of eligible expenditures from WSB if purchase is complete.	King George County		5	
Meeting with psap to review issues with wireless calls not plotting to mapping correctly as phase II call. Numerous calls being generated from different carriers with no success.	Stafford County		7	
Review mapping system options and eligible cost for phase II wireless with psap	Page County		4.25	
Assist psap with call routing sheet for NPI new tower site being activated in City and County and which routing is correct.	Frederick County		3	
Testting coordination with Verizon Wireless and Ntelos for psap.	Shenandoah County		8.5	
Prepare ESRK and ANI ALI documentation for psap.	Shenandoah County		6	
Schedule Nextel phase II testing. Review mapping, trunk ALI issues with psap, LEC, WSP.	Fluvanna County		8	
Contact WSP's to begin deployment of phase II in county asap, attempt to move schedule deployment dates forward if possible. Review mapping purchase with psap and Q&A concerning it.	Warren County		7.25	
Assist psap to resolve psap ID problem with FCC and TCS.	Shenandoah County		2	
Prepare minutes of 4/30/04 mapping meeting, review mapping system options and operational requirements with County GIS department.Add corrections to minutes and distribute to all, review Sprint modifications with county GIS and Sheriff.	Page County		16	
Meeting with psap and LEC reference CPE and wireless 911 trunk installation status and schedule. Review SPCS deployment with psap.	Rappahannock County		7.5	
Assist psap with cost recovery related to VZW wireless deployment.Working with carriers to explain psap ALI steering method.VZW negotiate concerning TCS test cancellation,review VZW rf data with TCS.	Shenandoah County		11	

Confer with psap re Nextel routing for Strasburg site, Review test scheduling procedures with psap. Planning meeting for NCAS deployments from CAS.	Shenandoah County		8.5	
Prepare info and attend meeting with Sheriff and County Admin., Attorney, GIS, IT ref mapping procurement.	Page County		9.75	

<b>LEC/WSP LIAISON</b>	Region		<b>211</b>	The tasks assigned under this heading will involve the participation of multiple parties such as the psap, the LEC, the WSP's and kimball staff. This is being performed with telephone calls, emails, face to face meetings and conference calls.
Facilitated successful phase 2 deployment in King George County with SPCS with 2 MSC's one in Beltsville and one in Richmond.	King George County		15	
Attended meetings in Fauquier County to discuss outstanding issues for psap Director replacement concerning wireless.	Fauquier County		8	
Coordinate VZW testing with Verizon (LEC). Review testing with carrier and TCS and re-schedule. Facilitate continuity testing for psap with carriers.	Shenandoah County		9	
Drafted phase II LOR's for Spotsylvania County, contacted all carriers per psap concerning carriers using 10 digit phase O number as proposed psap non emergency number. Follow up with carrier on deployment and LOR for T-Mobile.	Spotsylvania County		8	
Review of T-Mobile routing sheet with psap, complete psap survey from carrier, contact Ntelos concerning routing issues with tower 188 and make corrections. Review and correct NPI routing sheets for psap.	Louisa County		8.5	
Alltel testing coordination with psaps.	Greene County, Fluvanna County		8	
VZW, SPCS, Ntelos testing coordination with psap.	Shenandoah County		15	
Schedule Nextel phase II testing, review mapping, trunking, ALI issues w psap, WSP, LEC.	Fluvanna County		5	
Ntelos routing sheets review, coordinate with TCS to add VZW analog sites to sheets, assist psap w/ T-Mobile ESRK Q&A and routing sheets. Cingular test coordination	Shenandoah County		10	

Review data forms from Intrado with psap,LEC ALI status check, resolve Alltel test schedule problems.	Madison County		8.75	
T-Mobile test coordination and facilitation on site at psaps.	Greene County, Shenandoah County		16	
T-mobile, SPCS and Ntelos routing sheet prep and approval,correct site for Frederick County routing. Review questions from regulatory dept for psap concerning T-Mobile.	Shenandoah County		18.25	
SPCS.Cingular,T-Mobile,Ntelos, phase I NCAS testing coordination.Intrado, TCS connectivity coordination	Shenandoah County		19	
Alltel, Nextel phase II testing coordination with psap.Confirm CST vs CCDT, coordinate mapping test.	Greene County		17	
Phase II ALI format coordination btw psap and third party providers, resolve issues.	Shenandoah County		13	
Mapping system evaluation at phase II testing,Nextel phase II re-test with Sprint CPE ali response timer.Assist psap with mapping issue to resolve polygon errors.	Fluvanna County		12.5	
On site for Ntelos phase II testing, TCS data freeze, testing postponed until later time.T-Mobile phase I re-test for correct COS and lat/lon mask.T-Mobile test result corrections for psap	Greene County		20	
<b>TRAINING</b>			<b>38.25</b>	
While conducting testing and meeting in PSAP's formal and informal training was provided to PSAP personnel as to what the phase I and II information being displayed means and how it is to be processed. Two Training sessions held with Stafford Co staff.	Region		38.25	

TOTAL HOURS				
All FY 02 True-ups have been submitted	Region			
All FY 03/04 Submissions submitted	Region			
FY 03 True - ups	Region			
FY 05 Submissions	Region			
			397	